



UBC OPEN ROBOTICS

## **Admin Team - Finance Member**

**Description:** we are looking for finance members to join our current finance team. This position will involve collaboration with the captains, treasurer, and project leads to help secure sponsorships and funding for the team.

**Number of positions:** 3

### **Responsibilities:**

- Seeking and applying for fundraising opportunities
- Contacting prospective sponsors via email/phone

### **Qualifications:**

- Sauder School of Business student in any year
- Experience in fundraising and obtaining sponsorships
- Excellent verbal and written communication skills
- Superb organizational skills